

Provincetown Community Television



Production Contract Application

Name _____
Address _____

Phone _____
Email _____
Production Type (check one, see page 2)
 Certification (3 min only)
 Single Production Series Production

Program Title _____
Program Owner _____
Length (minutes) _____
Description _____

Production Plan: Please describe your production by providing the following information:
Equipment reservations cannot be made until your contract has been approved (minimum 3 days).

Estimated Dates: Shooting / / Editing / / Completion / /

Equipment Required: Check all equipment you intend to use. You must be certified for each type.

<input type="checkbox"/> Portable Camera	<input type="checkbox"/> Studio
<input type="checkbox"/> Microphone/Mixer	<input type="checkbox"/> Edit Suite
<input type="checkbox"/> Portable Lighting Equipment	<input type="checkbox"/> Hard Drive Space

Shooting Locations _____
Names of Potential Crew (PTV members) _____
Are you producing this program for reasons other than cablecast/webcast at PTV? YES NO
Are you receiving any form of payment to produce this program? (cash, barter, etc.) YES NO
If yes, please explain _____

I am applying for financial support from the PTV Producer Fund. The program I am seeking funding for meets the following criteria:

- | | |
|---|--|
| <input type="checkbox"/> Non-Profit Organization | <input type="checkbox"/> Current Events |
| <input type="checkbox"/> Arts | <input type="checkbox"/> Local history |

All programs produced with PTV camera, editing, or other equipment, are REQUIRED to be cablecast and may also be webcast by PTV. Finished productions are required to be submitted on DVD, Data DVD, or MPEG 2 formats to the Programming Coordinator and may be copied and stored in the PTV archives for use in PTV promotional materials. Free equipment use is allowed only for Access Members in good standing who have completed the appropriate classes. Anyone receiving payment for producing programming, or producing with no intent to cable or webcast, must pay a commercial rental rate to use PTV equipment.

I have read both sides of this form entirely, understand it, and agree to the policies of PTV. I agree to hold harmless Comcast, the Town of Provincetown, Provincetown Community Television, its directors and employees (and their successors) from any liability, loss, claim, cost or damage of any nature whatsoever which may arise by reason of any claim that any material produced, cablecast, or disseminated by me infringes or violates any rights of any person or organization.

Signature _____ Date _____

Signature of Parent or Guardian (if above is under 18) _____